



UNIVERSITY OF
CAMBRIDGE

Degree Committee
Faculty of Physics and Chemistry

Delegated and Vacation powers

At its meeting on 24 April 2015, the Committee agreed to adopt the following policy for the conduct of vacation powers and urgent business between meetings:

If urgent business, other than the recommendation or approval of a student for a degree, is received by the Secretary between meetings and a decision is needed before the next scheduled meeting:

- **Straightforward matters** will be devolved to the Secretary (who may consult the Chairman where appropriate), these include:
 - admissions;
 - appointment of supervisors,
 - appointment of assessors and examiners of theses

- In the case of **complaints, reviews and other non-straightforward decisions**:
 - the Secretary will consult the Chairman;
 - if circumstances permit, they will consult the members of the Committee by circulation and the Chairman will take a decision on this basis;
 - if this is not possible, the Chairman, Secretary and one other member of the Committee may take a decision on behalf of the Committee; the member consulted should not normally be in the same department as the appellant.